

# PATT THRIFT & CREDIT COOPERATIVE SOCIETY

Attach 2 passport pictures here. Write your name and sign behind

MEMBERSHIP APPLICATION FORM NO.....

## PERSONAL DATA FORM

1. FULL NAME: ..... (SURNAME first)
2. Sex: Male  Female
3. Marital Status: Married  Single  Widowed
4. Email Address: .....
5. CONTACT ADDRESS: .....  
.....  
.....Phone Number.....
6. POSTAL ADDRESS: .....
7. DATE OF BIRTH: ..... 8. PLACE OF BIRTH.....
9. NATIONALITY: ..... 10. STATE OF ORIGIN: .....
11. HOME TOWN/VILLAGE OF ORIGIN: .....
12. L.G.A: .....
13. NAME & ADDRESS OF NEXT OF KIN: .....  
.....  
.....PHONE.....
14. DETAILS ON CURRENT WORK/BUSINESS PLACE
15. Mode of identification: International Passport  National ID  DL  VC

COMPANY & ADDRESS	FROM	POST	RESPONSIBILITIES

16. MEMBERSHIP FEE:  
 ₦ 10,000 -- ₦30,000 -- ₦50,000 -- ₦100,000  
 I have paid my membership fee of N.....
17. APPLICATION FEE:
18. REGISTRATION FEE:

19. I WAS INTRODUCED BY: .....  
 (Surname First)

INTRODUCER'S Number: ..... SIGNATURE: .....Date:.....

20. DECLARATION:

I (applicant's name) .....hereby apply as a member of **Patt Thrift & Credit Cooperative Society**. If admitted, I undertake to accept and abide by the code of conduct Covenant/Rules & Bye-laws of the thrift. I certify that the information given on this form is true and correct and enclose payment for my membership application.

.....  
Applicant's Signature/Date

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**FOR OFFICIAL USE ONLY**

Date Received:..... Receipt NO:.....

Membership Fee Payment Detailed: ~~N~~..... Bank:.....

Date of Payment:..... Cheque or Cash:.....

Membership NO:.....

Passbook #:.....

Nominee Form Administered, Executed and Returned to the Office:.....

Remark:.....

.....

Membership:

Recommended Accepted:.....Recommended Rejected:.....

.....  
Administrative Officer Executive's Name/Signature/Date

**FINAL MEMBERSHIP APPROVAL:**

S/No	Co-operative Executive's Name	Post	Signature	Date

# GUARANTORS FORM

passport

**The Managing Director,**  
PATT THRIFT CREDIT & COOP SOCIETY  
Plot 100, 4<sup>th</sup> Avenue, Gwarinpa Estate,  
Abuja.

I, \_\_\_\_\_ of

(Office Address). \_\_\_\_\_

(Home Address) \_\_\_\_\_

E-mail Address \_\_\_\_\_

Phone Number \_\_\_\_\_

Hereby affirm that I am a Guarantor to \_\_\_\_\_.

I hereby indemnify you for all losses, fees, indebtedness, or damages that your company might incur for granting \_\_\_\_\_ (Name of borrower), the loan of N\_\_\_\_\_ for the period of days on the loan agreement.

All claims by your company shall be repaid in full on demand.

My position as a Guarantor remains valid until the loan obligations to Patt Thrift Credit & Coop Society are fully repaid.

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

(Kindly attach a valid ID)

Witness

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Phone: \_\_\_\_\_

## LETTER OF UNDERTAKING

Dear PTCCS,

I, \_\_\_\_\_, hereby undertake to repay the loan in the amount of N \_\_\_\_\_ that I received from \_\_\_\_\_.

I fully understand that this loan is being provided to me for the purpose of \_\_\_\_\_.

I acknowledge that the loan is repayable according to the terms and conditions set forth in the loan agreement, including the interest rate, repayment period, and any fees associated with the loan. I understand that failure to repay the loan in full and on time may result in legal action and additional fees and interest charges.

I certify that the information I have provided in my loan application is accurate and complete to the best of my knowledge. I understand that any false statements or material omissions may result in the loan being deemed in default and I may be subject to legal action.

I acknowledge that \_\_\_\_\_ is relying on the information I have provided in this letter of undertaking and my loan application, and I consent to the collection, use, and disclosure of my personal information for the purpose of evaluating and processing my loan application.

I agree and fully aware with all the terms and conditions set forth in the loan agreement and I undertake to repay the loan in full and on time according to the agreed upon terms.

Thank you for your understanding and assistance in this matter.

Name \_\_\_\_\_

Sign & Date \_\_\_\_\_

Please affix  
Passport  
Photograph  
Here!

### PERSONAL DETAILS

Title:

Surname:

First Name:

Middle Name:

Date of Birth:

Gender: Male  Female

Bank Verification Number:

Means of Identification:

Document No.:

Issue Date:   Expiry Date:

Nationality:

Marital Status:

### CONTACT DETAILS

Telephone No.:

E-mail:

Home Address:

Office Address:

### PROFESSIONAL DETAILS

Employment Status: S/Employed  Retired  Contract

Educational Qualification:

Employer/Biz Name:

Career Level:

Position Held:

Years of Experience:

Employers' Contact/Email:

### TRANSACTION DETAILS

Amount Requested:

Tenor/Duration:

Purpose:

Net Monthly Income:

Salary Payment Date:   
(Day & Month)

Outstanding Loan Obligation:   
(If Any, state amount)

*If your application is granted, which Bank would you like to be credited to?*

#### Account Name

#### Account Number

#### Bank Name

### GUARANTOR DETAILS

Full Name:

Current Employer:

Office Address:

Home Address:

Tel:  Email:

Position Held:

Relationship with Applicant:

How long have you known Applicant?:

*I hereby agree and undertake to indemnify **PTCCS** for the Principal, accrued interest element and any other expenses reasonably incurred to ensure repayment as contained in this Offer Letter in case the borrower is unable to settle the indebtedness when due.*

\_\_\_\_\_  
**Guarantors' Signature and Date**

**MEMORANDUM OF ACCEPTANCE**

*I hereby confirm my application for the above facility and certify that all information provided by me above and attached thereto is correct and complete. I authorize you to make any enquiry you consider necessary and for the purpose of evaluating this application.*

Applicant Name:

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**Applicants' Signature and Date**

*The Customer acknowledges that the Company has relationships with various Credit Bureaus for amongst others, the provision of credit checks on its customers. The Company provides such Credit Bureaus with information on its credit customers. The Customer hereby irrevocably and unconditionally consents to the Company providing any and all information on its/his/her dealings with the Company to such Credit Bureaus as the Bank may deem necessary.*

*If the above terms and conditions are acceptable to you, please sign the attached copy of this letter and return same to us.*

**FOR OFFICE USE ONLY**

**BASIS FOR RECCOMENDATION**

PATT CREDIT THRIFT

**RELATIONSHIP OFFICER**

\_\_\_\_\_  
Name Signature & Date

**MANAGEMENT APPROVAL**

\_\_\_\_\_  
Signature & Date

**DISCLAIMER: PLEASE NOTE THAT ANY FORM OF CASH TRANSACTION BETWEEN CLIENT AND ANY STAFF, AGENT OR PERSONS ON BEHALF OF PTCCS IS NOT ALLOWED. PTCCS WILL NOT ACCEPT LIABILITY FOR SUCH TRANSACTION OR PAYMENT.**